

We are looking for committed people with enthusiasm for biomedical research!

TRON is a non-university, biopharmaceutical research institute in the legal form of a non-profit organization. The company's aim is to develop highly innovative technologies to address medical needs in the fields of cancer diagnostics and therapeutics. TRON was founded in Mainz in 2010 and works in close cooperation with universities and clinics as well as with regional, national and international research institutions and companies in the pharmaceutical industry.

As part of our team, you have the opportunity to work with talented and dedicated colleagues, to develop and expand your professional experience, and to be at the cutting-edge of translational science to improve patient lives

TRON is currently expanding its scientific training and PhD program, for which we are searching for an

Scientific Training Program Coordinator (m/f/d)

DUTIES AND RESPONSIBILITIES

- Coordination of the expansion of the existing PhD program and development of an internationally competitive curricular training network in close collaboration with the scientific leadership
- Management of PhD training activities, in collaboration with TRON's academic and non-academic partners
- Communication with doctoral candidates, scientists, project management and public relations
- Contribution to the design of further training activities and programs
- Identifying opportunities for new partnerships and inter-institutional networking in the area of advanced training
- Organization of events like seminar series, retreats, workshops, guest lectures, summer schools, excursions and scientific and professional skills courses
- Administrative support for doctoral candidates, including admission and introduction to the program, advice on grants and funding opportunities and sponsoring

QUALIFICATION AND EXPERIENCE

- University degree in life sciences, preferably a PhD degree
- Professional experience in the area of scientific training or science management
- Experience in the management and delivery of high-level scientific training programs and events of different scales for the biomedical research community
- Being an enthusiastic team player thrilled by translational science
- Ability to work proactively with a confident management of deadlines and changing priorities
- Excellent communication and interpersonal skills and the ability to work in an international setting
- Fluent language skills in German as well as in English

A flexible and creative personality with a strong ability to work in various teams and the sharing of our passion for translational research and science complete your profile.

We are looking forward to receiving your application.

Please send your application documents (cover letter, CV, certificates) in one document of max. 5 MB by email to jobs (at) tron-mainz.de to the attention of Sandra Nauth, reference "*Scientific Training Program Coordinator*".

If you would like to learn more about TRON, please visit our homepage www.tron-mainz.de.